



Formal criteria for contributions to the Think Tank on IFAIR.eu

These formal criteria are valid as of 1st March 2017, but do not apply retroactively.

All contributions have to be assigned to one of IFAIR's **regional divisions** and conform to one of the following **categories**:

1. Analysis:

- **Tone:** analytical, critical
- **Length:** 1500 words max.
- **Examples**
 - Short versions of term papers
 - Analyses of current issues in International Relations
 - Work linking research and practice
- **Images:**
 - Please provide a portrait picture of yourself
 - Please also provide a photo accompanying the article (public domain source or picture copyrighted by the author that can become public domain), © photographer/picture database (if applicable)
- **Structure:**
 - Up to two levels of structure
 - Use „**1.**, **2.**, ...“ (bold) for subdivisions on the first and „*a*), *b*), ...“ (italics) for subdivisions on the second level
- **Sources** (works and data cited in or inspiring the contribution)
 - In the text: (Last name Year: Page)
 - Bibliography: Last name, first name Year: Title, in: Last name, First name (ed.), Book title, Location: Publisher (or in: Journal title (Volume/Number)), pages x-y.

2. Short Article:

- **Tone:** descriptive, commentarial
- **Length:** 500 words max.
- **Examples**
 - Statements on current topics
 - Policy advice
 - Book or video reviews
 - Field reports
 - Interviews
 - Recommendations about jobs or events
- **Images:**
 - Please provide a portrait picture of yourself
 - Please provide a photo accompanying the article (public domain source or picture copyrighted by the author that can become public domain), © photographer/picture database (if applicable)
- **Structure:**
 - Up to one level of structure
 - Use „**1.**, **2.**, ...“ (bold) for subdivisions
- **Sources:** no references are required

In case of questions, please contact Johannes Klein (chief editor) at Johannes.klein@ifair.eu